2021-2022 Washington High School



Student Handbook

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OUR SCHOOL

Welcome to Washington High School!

Washington High School is home to the Patriots. Its first class graduated in 1971. The campus is built among the oaks, and few, if any schools, can boast of a more beautiful setting. The nine major buildings connected by covered breezeways provide a unique school setting.

We hope that you will not only strive for excellence academically while attending Washington High School, but that you will also participate in our athletic programs, drama productions, musical programs, and many of the other activities we offer. The more you become involved in school activities, the more you feel this is your school. This handbook informs you about areas that affect you. If after you have read the material, you still have questions, feel free to contact a staff member at WHS. We are here to serve you and pledge to offer you all possible assistance.

All courses and activities at Washington High School conform to Washington State anti-sex discrimination regulations and federal Title IX requirements. All courses and activities are open to all students without regard to race, color, national origin, sex, or handicap.

Message from Principal Whitemarsh



Greeting Patriot Families,

I always look forward to the beginning of each school year with great anticipation, but this year the excitement is much more palpable than usual. Like any other summer, I was able to find some time to relax with family and get out of the house from time to time. I read some books, watched some Netflix, and took naps whenever I could squeeze them in. And, just like previous school years, I feel invigorated and ready for

the challenges, failures, celebrations, and successes that we are certain to share together as a school community this year.

Unlike previous starts of school, there will be a newness this year that will no doubt bring with it a profound satisfaction. I'm excited for a block schedule that will provide students with more opportunities to pursue courses of interest or get back on track after losing momentum during the pandemic. I'm looking forward to a full slate of sports and extra-curricular activities this fall (and throughout the school year) – one of my favorite things about working at a high school. I'm looking forward to reconnecting with the best staff around. Most of all, I'm ready to see a campus full of eager students, who always seem to have a knack for balancing lightheartedness, compassion, enthusiasm, and pride. These last three semesters have reminded me of the many things about that I've taken for granted in previous school years. I am grateful for the opportunity to experience all of it with a new level of appreciation and gratitude.

For many of you, 2021-22 marks your introduction into the Washington High School community. For some, your connection with the school spans generations. No matter what your experience has been, I hope you find as much fulfilment and pride in being a Patriot as those of us who choose to make WHS our home. I'm confident this will be a special year for our school community, and I look forward to seeing you at school or at a school event in the near future.

Welcome back and GO PATS!

Sincerely,

Brent Whitemarsh

Administration and Counseling Contact Information

Main Office	
Brent Whitemarsh	Principal
Joyce Knowles	Assistant Principal
Kyle Homad	Assistant Principal
Kwesi Amoah	Assistant Principal
Adam Williamson	Dean of Students
Pam Olson	Athletic Coordinator, 253.298.4811
Nancy Barber	Office Manager, 253.298.4705
Madison Phipps	Administrators' Assistant, 253.298.4804
Annie Jaquez	Attendance Coordinator, 253.298.4714
Lana Pedrique	Cashier, 253.298.4840

Counseling Center	
Eduardo Ortiz	Counselor (H-O)
Matthew Summer-Smith	Counselor (P-Z)
Jamie Zapanta	Counselor (A-G)
Bonnie Wiklund	Registrar
Eileen Gatlin	Counseling Center Secretary
Annie Plutko	Running Start Advisor/Grad Coach
Health Room	France Colon, 253.298.4724
Nutrition Services Heather Waite, 253.298.4618	

2021-22 ASB Executive Board

- Travis Mann
- Kiki Jastillana
- Chloe Moffett
- Jordan Sawyer
- Marisa Romero

Heath BoothASB Advisor/Activities Coordinator/253.298.4888

Safe School Helpline

Dial 1-800-4-1-VOICE, ext. 359 (1-800-418-6423, ext. 359) and follow the prompts.

Internet Reporting: www.safeschoolhelpline.com

The **SafeSchool Helpline** allows students or parents to report incidents or situations that may present a risk or concern to students or faculty on the Washington High School campus. The **Safe School Helpline** is anonymous.

IN THE EVENT THAT AN ISSUE IS NOT ADDRESSED IN THIS HANDBOOK, THE FRANKLIN PIERCE SCHOOL DISTRICT POLICIES AND REGULATIONS MANUAL (LOCATED AT WWW.FPSCHOOLS.ORG) WILL BE FOLLOWED.

Perseverance * Respect * Integrity * Dedication * Excellence

Safe and Civil Schools Mission Statement

Our mission is to create a caring and safe learning community that promotes and instills academic, social, and personal growth. It is everyone's responsibility to make Washington High School a safe, civil, and healthy place.

School Mission

Our mission is to develop contributing citizens, produce academically successful students, and assist students in creating plans for post-secondary opportunities. Academic success will be determined by district and state standards. To ensure this success, we commit to strategic interventions and support for all our students.

Respect:We believe in mutual respect for people and property in the classroom, school, and community.Responsibility:We believe in taking full responsibility for our personal behavior and academic coursework.Diversity:We believe in valuing diversity and embracing individual differences.Excellence:We believe in striving to reach our full potential in academics, activities, community involvement, and citizenship.

School Song

Heaven help the foes of Washington. They're trembling at the feet of mighty Washington. The boys are there with bells. Their fighting blood excels. It's harder to push them over the line than past the Dardanelles. Patriots, the pride of Washington. Forever we will proudly yell. GO PATS GO! And over the land the loyal band will sing. The Glory of Washington Forever.

Values

- We will honor and celebrate diversity.
- We will collaborate and communicate with the school community to create engaging lessons and a learning focused environment.
- We will provide and implement interventions for every student in need.
- We will recognize and celebrate academic success.
- We will assist students in creating post-secondary plans.
- We will attend and acknowledge student performances, activities, and athletics.

BUILDING LOGISTICS

Attendance

- 1. Washington High School will accept parent/guardian phone calls for student absences.
- 2. Parent(s)/Guardian(s) who contact the school by phone on the day(s) of student's absence **will not** be required to submit a note upon student's return to school.
- If parent(s)/guardian(s) writes a note to notify the school of student's absence(s), this note should be submitted on the day of student's return to school to have the absence not be classified as unexcused/truant absence.
- 4. Notes must contain the date(s) of absence, reason for absence, signature of the parent/guardian and a telephone number where the parent/guardian can be contacted.

Tardies

A student is tardy to class when they arrive to class after the scheduled start time. Students are considered tardy after the final bell rings to start each period. Tardy students are to report to the processing location at the main office or be swept up by teachers/administrators and delivered there. Once processed, students are to return to their class promptly. If a student takes more than three (3) minutes after their tardy is processed to return to class, it is considered a truancy rather than tardy. All tardies will be monitored by the attendance office and will not be excused without third party documentation (staff member, doctor, or dentist), including first period.

Bell Schedule – Opening Day, August 31, 2021

Incoming Freshmen Only

7:25 a.m. to 1:55 p.m.

7:25-10:30Patriot Crew Activities10:30-11:00Lunch for Incoming 9th grade students & staff only.11:05-1:55Go to classes. (See below.)

Returning Students (Grades 10-12) 11:05 a.m. to 1:55 p.m.

10th-12th grade students pick up schedules: 10:50 a.m.-11:00 a.m.

No lunches for 10th-12th graders.

Class Schedule (All Grades):	
11:05-11:20	Period 1 (15 min)
11:25-11:35	
11:40-11:55	Period 2 (15 min)
12:00-12:15	
12:20-12:35	Period 4 (15 min)
12:40-12:55	
1:00-1:15	
1:20-1:35	Period 7 (15 min)
1:40-1:55	

Opening Day Bus Schedule for Students in grades 10-12

On the first day of school, buses will arrive to bus stops <u>approximately</u> 3 ½ hours after the normal pick-up time. For example, if the bus normally arrives at **7:03 a.m.**, be at the bus stop at approximately **10:33 a.m.** We suggest arriving at the stop at least ten minutes early and waiting at least ten minutes longer than the scheduled pick-up time. If the bus does not show up after waiting for at <u>least ten minutes</u> past the normal pick-up time, call transportation at 298-3865.

Washington High School 2021-22 Block Bell Schedules Semester 1

The schedule alternates between A and B days. On days that there is no school (holiday, snow day, etc.), the schedule will continue the next scheduled school day.

Daily Schedule Monday, Tuesday, some Wednesdays, Thursday, Friday (With 30 Minute Advisory/Assembly Period/Announcements)						
Periods 1 and Advisory/Ass Periods 2 and	semblies 8:45 – 9:15 (30 min)					
Periods 3 and	17					
1st lunch	10:35 - 11:05 (30 min) Schedule A: 600, 700, 800 (gyms) 900 (STEM/Portables), Skill Ctr.					
Class	11:10 - 12:30 (80 min) Schedule B: 500, 600, 700, 900 (STEM/Portables)					
Class	10:40 – 11:15 (35 min)					
2 nd lunch	11:15 – 11:45 (30 min) Schedule A: 300, 500					
Class	11:50-12:30 (40 min) Schedule B: 200, 300					
Class	10:40-12:00 (80 min)					
3rd lunch	12:00-12:30 (30 min) Schedule A: 200, 400, Eco Design					
	Schedule B: 400, 800 (gym)					

Periods 4 and 8 12:35-1:55 (80 min/Announcements)

	(Most Wednesdays; No Advisory/Assembly)	
Periods 1 an	d 5 7:25 – 8:25 (60 min)	
Periods 2 an	d 6 8:30 – 9:30 (60 min)	
Periods 3 an	d 7 9:35 –10:35 (60 min)	
Periods 4 an		
1st lunch		
Class	11:10 – 12:25 (75 min) Schedule B: 600, 800 (gyms), 900 (STEM/Portables)	
Class	10:40 – 11:15 (35 min)	
2 nd lunch	11:15 – 11:45 (30 min) Schedule A: 400, 500, 800 (gyms)	
Class	11:50 – 12:25 (35 min) Schedule B: 300, 500, 700	
Class	10:40-11:55 (75 min)	
3rd lunch	11:55-12:25 (30 min) Schedule A: 200, 300, Eco Design	
	Schedule B: 200, 400, Eco Design	
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Bus Routes

Starting the week of August 23rd, you may use the <u>E-LINK SITE</u> to find out your child's bus route and pickup/drop-off times. At the webpage, type in the following username and password:

Username: guest

Password: guest

Note: Any address listed as AV CT or ST CT should be entered as ONE WORD AVCT or STCT

Please check back before school starts as route times are subject to change.

Please call Transportation at 253-298-3865 for any assistance.

Bus Bulletin

Please consider signing up for bus route notifications using Bus Bulletin. Bus Bulletin will send you text messages with real-time updates on your child's route. For instance, if your child's route is running late, Bus Bulletin will let you know.

How to sign-up to use Bus Bulletin:

- Log onto the website <u>http://busbulletin.com/parents/</u> and look to the right side of your screen. Click on "Sign In", click on "Register Here," and answer the simple prompts. You will provide your name, your email address, a password, and select Franklin Pierce Schools. Enter the code on the screen, accept the rules of use, and click on Submit.
- You will then be asked to select the route, which is written in code:
 - The first two numbers are the ROUTE NUMBER, and the letters are the SCHOOL abbreviation:
 - Preschool: HDS for Head Start and ELC
 - Primary: BD, CA, CH, CO, ELM, HA, JS, MD
 - Secondary: FMS, FPHS, KMS, WHS, GATES
 - Example: 19FMS is route 19, Ford Middle School.

Clubs & Class Meetings

The clubs that have a **(\$)** next to their names require a \$40 ASB card. See Ms. Pedrique in the cashier's office before school, during lunch, or after school to purchase an ASB card. Have an idea for a club? See Mr. Booth in room 515.

<u>Activity Bus Transportation</u>: Students must show an Activity Bus Pass to the bus driver to ride the activity bus. Students are responsible for asking their teacher or class advisor for a pass. Activity Bus Schedule: Mon.-Fri., 5 p.m.

Clubs	Advisor (s)	Loc	Day (s)	Time
Adventure Club	Mr. Caseman	901	Wed	2:00-?
Anime Club (Starts in late Nov.)	Mr. Alvarez	301	Every other Thu	2:00-3:30
ASB Meetings	Mr. Booth	515	TBD	TBD
Asian Club	Mr. Fong	226	TBD	TBD
ASL Honor Club	Mr. Folitau	230	Thu	2:00-3:00
Bible Study (\$) (Starts Sept. 17)	Mr. Culp	902	Tue	2:00-2:45
Biomedical Club	Mr. Caseman	901	TBD	TBD
Black Student Union (BSU)	Ms. Herd	Library	Tue/Thu	During ASP/2:00-3:00
Boyz 2 Men	TBD	TBD	TBD	TBD
Breakfast Club (Starts in Sept.)	Mr. Fong	226	Daily before school	6:50
Drama Club (\$)	Ms. Iverson	Theater	Thu	2:00-3:00

Clubs	Advisor (s)	Loc	Day (s)	Time
FBLA (\$) (Future Business Leaders of America)	TBD	TBD	TBD	TBD
FCCLA (\$) Family, Career, & Community Leaders of America	Ms. Coleman	307	Tue	2:15-?
Film & Video Club (Starts in Sept.)	Mr. Tumbusch	400/500 bldg.	Thu	2:00-3:00
Girls' Club	TBD	TBD	TBD	TBD
Green Team	Ms. Greek	604	Tue	2:00-3:00
GSA (Gender and Sexuality Alliance)	Mrs. Hills	Choir Room	Every other Tue	2:15-3:00
HOSA (\$)	Mr. Caseman	901	Tue	2:00-3:00
Key Club (\$)	Mr. Brownlee	Port 1A	TBD	TBD
Kicking It (\$)	Mr. Las Dulce	417	Tue	2:05-2:30
Knowledge Bowl Team (\$) (Starts in October)	Mr. Booth	515	Tue/Thu	2:10-3:30
Latino Club/L.E.A.P.	Mr. Ortiz	905	Thu	2:00-3:00
Math Team (\$) (Starts in Oct.)	Ms. Presswood	408	Fri	2:10-3:00
MESA (Starts in Oct.)	TBD	403	Wed	2:00-3:30
National Honor Society (\$) (3.0 GPA)	TBD	407	Tue	2:00-3:00
Native American Club (Start Sept.10)	TBD	TBD	TBD	TBD
Patriot Crew (\$)	Mr. Stanczyk Ms. Gonzalez	402	Varies	Varies
Preventive Action Team	TBD	416	Wed	12:30-1:30
Robotics (Starts Sept. 10)	Mr. Ward	904	Thu	2:00-4:00
Step Team (\$)	Mrs. Speckert	Cafeteria	Tue/Thu	2:30-3:30
Tabletop Game Club (TGC)	Mr. Servin	Library	Mon	2:10-3:30
Visual Art Club	Mr. Skolrud	905	Tue	2:00-3:00
We Cover the Books	Ms. Herd	Library	See Description	See Desc.
WHANAU Poly Club	Ms. Tuivaiave	TBD	Wed	TBD
YMCA Youth and Government Club - Starts 10/9	Mr. Brevik	226	Early Release Wed	12:30-1:30

Club Descriptions

ADVENTURE CLUB: TBD

ANIME CLUB: Anime club offers anime enthusiasts an opportunity to come together and share in a community of other anime enthusiasts.

ASB MEETINGS: TBD

ASIAN CLUB: TBD

ASL HONOR CLUB: Contact Mr. Folitau in Room 230 for more information.

BIBLE STUDY: Bible Study is a club where students discuss the Holy Bible. The group prays for our school and is also responsible for hosting our school's annual Patriot Revolution.

BIOMEDICAL CLUB: TBD

BSU (Black Student Union): The Black Student Union (BSU) represents the interests of African American and Black students. BSU aims to inspire and empower students through educational activities, civic engagement, and community partnering, while focusing on cultural, sociopolitical, and educational experiences representative of black people worldwide. There are opportunities to participate in events, go on field trips, and get volunteer service hours!

BOYZ 2 MEN: Weekly mentor space for the young men on campus. Members connect, discuss challenges, current events, and the transition to adulthood.

BREAKFAST CLUB: Students have a "safe" place to hang out before school, complete homework, check grades, or just hang out.

DRAMA CLUB: Drama Club is for students committed to being involved in WHS Theater activities, events, and performances in roles onstage and off. Everyone is welcome to attend.

Club Descriptions - Continued

FBLA (FUTURE BUSINESS LEADERS OF AMERICA) CLUB: Students meet to work on competitive events to prepare for conferences and fundraising.

FCCLA (FAMILY, CAREER, & COMMUNITY LEADERS OF AMERICA) CLUB: Family, Career and Community Leaders of America is a national Career and Technical Student Organization that provides personal growth, leadership development, and career preparation opportunities for students in Family and Consumer Sciences education. **Our Mission** is to promote personal growth and leadership development through Family and Consumer Sciences education. Focusing on the multiple roles of family member, wage earner and community leader, members develop skills for life through character development, creative and critical thinking, interpersonal communication, practical knowledge, and career preparation.

FILM & VIDEO CLUB: The purpose of Film & Video Club is to explore film making by watching, discussing, and creating our own videos.

GIRLS' CLUB: Weekly mentor space for the young women on campus. Members connect, discuss challenges, current events, and the transition to adulthood.

GREEN TEAM: Students work with teachers and community volunteers to restore and preserve the Schibig Lakeview Nature Preserve which is located across the street from WHS.

GSA (GAY STRAIGHT ALLIANCE) CLUB: A club where students can discuss issues and build support around sexual orientation and gender identity. The goal is to support each other, socialize and have fun, and be an activist to create change.

HOSA: HOSA, a national student organization, is recognized by the U.S. Department of Education and the Health Science Education (HSE). HOSA's two-fold mission is to promote career opportunities in the health care industry and to enhance the delivery of quality health care to all people. HOSA's goal is to encourage all health science instructors and students to join and be actively involved in the biomedical field.

KEY CLUB: Club for students with 3.25 G.P.A. or higher. Students participate in various community service projects. Key Club allows students to volunteer in various programs and activities to earn community hours. Key Club is the largest international student-led club in the world. Club is sponsored by Kiwanis.

KICKING IT: The purpose of our club is to provide an outlet for students who enjoy sneakers and urban culture by creating a safe space that allows students to express themselves.

KNOWLEDGE BOWL: Students compete against other schools onsite and away once a week during the winter sports season. Students are asked questions from a variety of subjects to compete for the chance to go to the state competition.

LATINO CLUB/LEAP (LATINO EDUCATION ACHIEVEMENT PROGRAM): The LEAP Peer Leaders program works with middle and high school students to help prepare for high school and college, and to be leaders in their schools and communities. The program's weekly lessons focus on one of four core elements: College Readiness & Awareness, Leadership, Civic Engagement, and Community Service.

MATH TEAM: All students are welcome to participate. The Math Team interacts with complex math problems which are solved in multi-grade teams. Skills and concepts from Algebra through Pre-Calculus are examined and practiced each Friday afternoon. The Math Team will compete against area high schools in the early spring.

MESA: Mathematics, Engineering, Science Achievement (MESA) is an academic preparation program for pre-college, community college and university-level students. Established in 1970 in California, the program provides academic support to students from educationally disadvantaged backgrounds throughout the education pathway, so they will excel in math and science and ultimately attain four-year degrees in science, technology, engineering, or math (STEM) fields.

NATIONAL HONOR SOCIETY: National Honor Society is a select organization that honors students for excellence in academics, character, leadership, and service. Candidates are invited to apply based on grades, service, and faculty nomination. Our spring induction ceremony welcomes new members and celebrates the achievements of the students. The organization also leads several service projects during the year at WHS and in the community. (3.0 GPA or higher required)

NATIVE AMERICAN CLUB: Our club welcomes all students who would like to learn more about the heritage and culture of Native Americans. Our goal is to educate, separate myth from fact, and promote respect for all cultures through inclusion. In addition to a staff advisor, we are also working with the Native American Co-Ordinator of our Puget Sound Educational Service District.

PATRIOT CREW: After being nominated and approved, junior and senior students will mentor small groups of freshmen throughout the school year. The program's primary goal is to promote freshmen success by creating connections between students, staff, school, and community.

PREVENTIVE ACTION TEAM: Students are involved in promoting awareness of the consequences of destructive decisions, such as alcohol, tobacco, illegal drugs, violence, sex, and suicide.

ROBOTICS: Our Robotics team is part of the **FIRST** program is currently focused on **FIRST Tech Challenge** (FTC) competition. FTC is designed for students in grades 7–12 to compete head-to-head, by designing, building, and programming a robot to compete in an alliance format against other teams.

STEP TEAM: The step team performs various dance techniques at practices, games, fundraisers, and performances.

TABLETOP GAMING: Students gather and interact while playing various tabletop games. Students will use positive interactive skills while enjoying their favorite card and tabletop games.

Club Descriptions - Continued

VISUAL ART CLUB: Art Club will provide opportunities for students to further their skills as artists through collaborative art projects. Every year, there are many opportunities to use visual arts to promote school pride, build community at WHS and collaborate with other groups and clubs on campus through the arts. Art club will connect WHS artists with visual art needs in the community.

WE COVER THE BOOKS (BOOK CLUB): We Cover the Books is a book club for EVERYONE—students who already love to read AND students who aspire to have better reading habits AND anyone in between! Students can make their own choices in books and share with members if they choose. Also, they have the option to decide to read the same book together as a club. There are opportunities to have lunch and book discussions in the library, go on field trips, and get volunteer service hours! TBD

WHANAU POLY CLUB: All students are welcome at Poly Club! Come learn about the cultures of the Pacific Islands, learn to dance, and take part in community service events.

YMCA YOUTH AND GOVERNMENT: YMCA Youth & Government provides students the opportunity to become civically engaged in a non-partisan, "hands-on" experience running a model state legislature in an environment that is not only educational, but exciting and fun! Research and write a piece of legislation, debate important issues and pass mock laws. Take on the role of a legislator; work as a reporter; or push to pass laws as a lobbyist. The program starts early Fall and will culminate at our state capitol in May for the 70th YMCA Youth Legislature.

Class Officers					
Class of 2022 (\$)	Seniors (Starts Sept. 17)	Ms. Pedrique/Mrs. Phipps		Wed	During Advisory
Class of 2023 (\$)	Juniors	Ms. Greek & Mr. Las Dulce		Tue	2:00-?
Class of 2024 (\$)	Sophomores	Mr. Miles & Mr. Robinson		Mon (Starting Sept.)	2:00-3:00
Class of 2025 «	Freshmen (Starts in Jan.)	Mr. Stanczyk/Mrs. Gonzalez	402	TBD	TBD

COVID Safety Procedures

Social Distancing

In Classrooms: Students will keep three (3) feet between themselves and other students. School staff will keep six (6) feet between themselves and students.

Indoors (not in classroom): 6 feet of social distancing is strongly encouraged.

Outdoors: six (6) feet of social distancing is strongly encouraged. When not wearing a mask, six (6) feet of social distancing is required.

Masks

In Classrooms: All staff and students must wear cloth, surgical or KN95 masks at all times. Indoors (not in classroom): All staff and students must wear cloth, surgical or KN95 masks at all times indoors.

Outdoors: Students must wear masks outside during lunch time only due to groups of students potentially not distancing and remaining stationary. Students do not need to wear masks outside at any other time.

Seating Charts/Contact Tracing

Teachers must maintain seating charts in classrooms for contact tracing purposes. Administration must maintain seating charts at lunch time for the same purpose. If a student or staff member is identified as a close contact for potential exposure or has tested positive for COVID-19, the COVID-19 Site Supervisor will report the case and students impacted to the Tacoma – Pierce County Health Department. The Health Department will inform the school who is required to quarantine and who can return to campus.

Symptoms - Please stay home if you are experiencing any of these symptoms

Class A: fever (100.4 or greater), cough, loss of taste or smell, shortness of breath Class B: fatigue, headache, muscle or body aches, sore throat, congestion or runny nose, nausea or vomiting, diarrhea

Cleaning

Students will be asked to assist staff with cleaning desks and washable materials with soap and water after use.

Discipline: Student Conduct Expectations and Reasonable Sanctions

Student Conduct Expectations

As authorized by chapter 28A.600 RCW, the following procedure sets forth rights and conduct expectations for students, along with the sanctions that may be imposed for violations of such expectations. At all times, this procedure will be read consistent with federal statutes and regulations, state statutes, common law, and rules promulgated by the Washington Office of the Superintendent of Public Instruction. For procedures and legal requirements related to imposition of suspension and expulsion, see Policy and Procedure 3241, Classroom Management, Discipline and Corrective Action.

Respect for the Law and the Rights of Others

The student is responsible as a citizen to observe the laws of the United States, the state of Washington, and local ordinances and laws. The student will respect the rights of others while in school, on school property, at all school activities, on district provided transportation or otherwise under school authority.

Compliance with Rules

All students will obey the written rules and regulations established for the orderly operations of the district and the reasonable requests, instructions, and directives of district personnel. For purposes of Policy 3240 and this procedure, the term "district personnel" includes all adults, including contractors and volunteers, authorized to supervise student activities. Failure to do so will be cause for disciplinary action. All students will submit to reasonable discipline by the school district and its representatives for violations of policies, regulations and rules.

Student Rights

In addition to individual rights established by law and district policies, students served by or on behalf of the district will have the right to:

- High educational standards in a safe and sanitary building;
- Education consistent with stated district goals;
- Equal educational opportunity and in all aspects of the educational process freedom from discrimination based on economic status, pregnancy, marital status, sex, race, creed, religion, color, national origin, age, honorably discharged veteran or military status, sexual orientation including gender expression or identity, the presence of any sensory, mental or physical disability, or the use of trained dog guide or service animal by a person with a disability;
- Access to their own education records at reasonable school times upon request;
- Fair and just treatment from school authorities and freedom from mistreatment and physical abuse;
- Freedom from unlawful interference in their pursuit of an education while in the custody of the district;
- Security against unreasonable searches and seizures;
- The substantive constitutional rights listed in WAC 392-400-215, subject to reasonable limitations upon the time, place, and manner of exercising such rights consistent with the maintenance of an orderly and efficient educational process within limitations set by law, including the right to:
 - Freedom of speech and press,
 - Peaceably assemble,
 - Petition the government and its representatives for a redress of grievances,
 - The free exercise of religion and to have their schools free from sectarian control or influence, and
 - Participate in the development of rules and regulations to which they are subject and to be instructed on rules and regulations that affect them, including the periodic review and update of discipline rules, policies, and procedures;
- Establish appropriate channels to voice their opinions in the development of curriculum;
- Representation on advisory committees affecting students and student rights;
- Present petitions, complaints, or grievances to school authorities and the right to prompt replies;

- Consult with teachers, counselors, administrators and other school personnel at reasonable times;
- Be involved in school activities, provided they meet the reasonable qualifications of the sponsoring organization;
- Free election of their peers in student government and the right to hold office;
- Know the requirements of the course of study, be informed about and know upon what basis grades will be determined;
- Citizenship privileges as determined by the United States and Washington State Constitution and its amendments; and
- Annual information pertaining to the district's rules and regulations regarding students, discipline and rights

Scope of District Authority

Students who involve themselves in acts that have a detrimental effect on the maintenance and operation of the school or the school district; criminal acts; and/or violations of school rules and regulations, may be subject to disciplinary action by the school and prosecution under the law. The rules will be enforced by school officials:

- On school grounds during and immediately before or immediately after school hours;
- On school grounds at any other time when school is being used by a school group(s) or for a school activity;
- Off school grounds at a school activity, function, or event;

Scope of District Authority - Continued

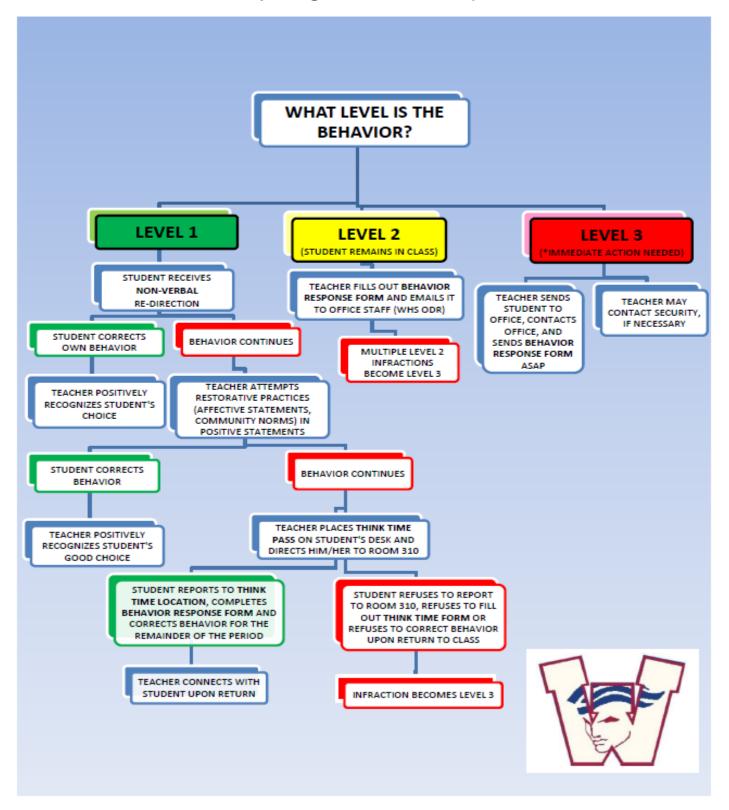
- Off the school grounds if the actions of the student materially or substantially affect or interfere with the educational process; or
- In school-provided transportation, or any other place while under the authority of school personnel

Prohibited Items

To ensure an optimum learning atmosphere, students should not bring items prohibited by district rules to school or to school events. All such items are subject to confiscation by school personnel. An item that has been confiscated will only be returned to a student's parent or guardian, or to an adult student from whom the item was confiscated after the conclusion of the school day or event if the adult student was in lawful possession of the item. Items that have no personal value, such as tobacco products or alcohol, may be disposed of within 72 hours of notice to a parent or guardian that the item has been confiscated. Items left unclaimed at the end of the school year will be donated to charity or disposed of. Illegal items and items possessed illegally will be handed over to law enforcement or disposed of.

WHS BEHAVIOR MANAGEMENT FLOWCHART

Starts with Community Building, Collective Norms and Explicit Communication.



Consequences Severity of consequences may vary based on mitigating/aggravating circumstances

Academic dishonesty (cheating / plagiarism)	1 st Offense 2 nd /+Offense	Friday schoolShort-term suspension, progressive
Assault	1 st Offense 2 nd Offense	 Long Term Suspension (11+ days) and referral to Pierce County Sherriff Long-term suspension for the remainder of the semester and referral to Pierce County Sheriff
Closed Campus	1 st /2 nd Offense 3 rd Offense 4 th Offense	 Friday School In-school suspension Short-term suspension, progressive
Misuse of School Electronic Devices	1 st Offense 2 nd /+ Offense	 Friday school Loss of computer access for 20 days or the remainder of the semester
Destruction of Property	1 st /+ Offense	 Restitution and school discipline ranging from a lunch detention (littering) to long-term suspension. If suspended, the student may not return until restitution is paid in full.
Disruption of school (Physical /Verbal Aggression, Unsafe Behaviors & Defiance)	1 st /+ Offense	 School Discipline to short-term suspension depending on severity & type of offense (Defiance/failure to comply with a reasonable request from a staff member will minimally result in a Friday School) Short-term suspension
Dress and appearance - Bandanas & other items deemed inappropriate for school will be confiscated & NOT returned	1 st Offense 2 nd Offense 3 rd Offense 4 th Offense 5 th /+ Offense	 Dress Code Contract and change into appropriate clothing Lunch Detention Friday School In-school Suspension Short-term Suspension
Drug / alcohol / paraphernalia possession, use, or under the influence	1 st Offense 2 nd Offense 3 rd Offense	 11-day suspension (can be reduced to 5 days w/ D/A assessment and compliance), Pierce County Sheriff notified Long-term suspension of 20-days, Pierce County Sheriff notified Long-term suspension for up to 90 days, Pierce County Sheriff notified
Drug / alcohol / paraphernalia sale, distribution, trade or transfer	1 st Offense 2 nd Offense	 Long-term suspension of 20 days (can be reduced to 10 days w/ D/A assessment and compliance), Pierce County Sheriff notified Long-term suspension for up to 90 days, Pierce County Sheriff notified
Electronic devices (cell phones, iPods, MP3 players, headphones, iPads, tablets, eReaders, etc.) - Refusal to turn into teacher	1 st Offense 2 nd Offense 3 ^{rd / +} Offense	 Friday School 1 day of In School Suspension 2 days of Out of School Suspension
Failure to attend Lunch Detention/Friday School	1 st Offense 2 nd Offense 3 ^{rd / +} Offense	 Parent Notification and lunch detention re-scheduled 1-day short term suspension 2-day short term suspension
Failure to attend Senior Success	1 st /+ Offense	Friday School
Fighting, instigation of a fight, or causing physical injury	1 st Offense 2 nd Offense 3 rd Offense	 Emergency Expulsion (up to 10 days) Restorative Conference is the goal before re-entry 6-day short term suspension (Confronter – 1 extra day) Long-term suspension or expulsion (11+ days)
Fighting – supporting, adding energy, promoting (including video recording)	1 st Offense 2 nd Offense	Friday schoolShort-term Suspension
Gang activity	1 st Offense 2 nd Offense 3 rd /+ Offense	 School Discipline ranging from student conference to short-term suspension & referral to gang intervention services Long-term suspension, referral to Pierce County Sheriff Expulsion, referral to Pierce County Sheriff
Harassment, intimidation bullying – towards other students	1 st Offense 2 nd Offense	 Harassment form completed, conference, mediation, separate, parent notification – severity may move discipline up to the 2nd offense level Harassment form completed, mediation, alternative learning center / short term suspension – depending upon severity
	3 rd /+ Offense	 Harassment form completed, ranging from short-term to expulsion – depending upon severity, referral to Pierce County Sheriff

Consequences - Continued

Harassment, intimidation bullying, or threats – towards	1 st Offense 2 nd Offense	 Emergency Expulsion (up to 10 days) long-term suspension / expulsion – depending upon severity, referral
staff members	1 st /+ Offense	to Pierce County Sheriff
Lewd, Obscene, or Profane Language, Gestures or Materials		 School discipline (Lunch detention, Tuesday School, Friday School, In- school Suspension) to long-term suspension (depending on severity & type of offense) * *When profanity or vulgarity are directed at another person, they may be considered acts of verbal aggression or sexual harassment that will result in a minimum consequence of a Friday School. Slurs (hate language) directed at another person will result in an out-of-school suspension.
PE non-suits	5-7 Offenses 8-9 Offenses 10+	 Lunch detention, parent contact Tuesday School / Friday School Parent conference, in school suspension
Personal protection spray devices	1 st Offense 2 nd Offense 3 rd Offense	 School discipline – severity may move discipline up to the 2nd offense level Short-term suspension Long-term suspension or Expulsion, Referral to Pierce County Sheriff
Requirement to identify self (compliance)	1 st Offense 2 nd Offense 3 rd Offense	 School discipline (Lunch Detention, Friday School, In-school Suspension) Short-term suspension Long-term suspension
Sexual harassment	1 st Offense 2 nd Offense 3 rd Offense	 School discipline to short-term suspension depending upon severity, harassment form completed, conference, mediation, separate, parent notification Minimum 3-day short-term suspension, harassment form completed, parent notification, Pierce County Sheriff referral 10-day short-term/long-term suspension depending upon severity, Pierce County Sheriff referral
Sexual misconduct	1 st Offense 2 nd Offense	 11-day long term suspension, Pierce County Sheriff referral Long-term suspension or expulsion
Tardies	5-9 Offenses 10+ Offenses	 Lunch Conversation with Dean of Students/Attendance Officer; parents contacted Tuesday/Friday School; parents contacted
Theft /possession of stolen property	1 st Offense 2 nd /+ Offense	 Restitution, emergency expulsion and a referral to the Pierce County Sheriff, may not be able to return until restitution is paid in full Restitution, 5-day suspension and a referral to the Pierce County Sheriff, progressive, may not be able to return until restitution is paid in full
Truancy/Elopement/Refusal to Attend Class	1 st Offense 2 nd Offense 3 rd Offense 4 th Offense	 Referral to Student Advocates in Restorative Center Referral to Student Advocates in Restorative Center/Counseling Department Tuesday/Friday School; parent –admin – student conference In school Suspension, parents contacted
Weapons & instruments	1st Offense 2nd Offense 3rd Offense	 Emergency Expulsion (up to 10 days), and a referral to the Pierce County Sheriff Long-term to Expulsion depending upon the severity and type of weapon, referral to Pierce County Sheriff Expulsion, referral to Pierce County Sheriff
Work refusal	1 st /+ Offense	Lunch detention to In-School Suspension

Grade Requirements: (Credits) Class of 2021, 2022, 2023

English	4.0	Mathematics	3.0
Social Studies	3.0	Science (1.0 lab science req.)	3.0
Physical Education	1.5	Health	.5
Career & Technical	1.0	Fine Arts 2.0 or 1.0 Fine Arts & 1.0 Personal Pathway	
Electives	4.0	World Language or Personal Pathway	2.0

Total Number of Credits for Graduation = 24.0

Grading

Letter grades of A, B, C, and NC are used. All carry credit except the NC, which carries no credit and is not averaged in the grade point average. An Incomplete must be made up within twenty school days after the Incomplete is received or the Incomplete will convert to an F. Emergency situations should be cleared with a counselor or the principal. Grades for the first and third quarters are temporary grades and are not recorded in the permanent records. Grade reports for the second and fourth quarters are permanent and are recorded on the permanent record of the student. All report cards are mailed home.

Gr	adi	ng	Rep	00	rt	t:
	-					

1 st Quarter: 3 rd Quarter:	November April 15, 20	,					January 2 June 21, 1		
Grades and	Grade Point	s:							
A	4.0	B+	3.3	B-	2.7	С	2.0	NC	0.0
A-	3.7	В	3.0	C+	2.3	C-	1.7		

Grading and Withdrawal from a Class: If a student is earning an "NC" grade and withdraws from a course after the first twelve days of the semester, it will result in a grade of "NC" and will not be calculated into the cumulative GPA. We will also be calculating partial credit for students leaving our school who were passing their classes at the time of their withdrawal.

Grades from off Campus Programs: Grades issued through institutions not on the campus of Washington High School will be included on Washington High School transcripts and calculated into the GPA of students enrolled in these institutions. These institutions include but are not limited to Running Start, high school completion, vocational classes, and correspondence courses.

Online Grades: By going to the Website at <u>www.fpschools.org</u> or Skyward family access link students and parents may access the following information:

- 1. A summary of the grades for each class, including detailed progress reports showing an itemization by assignment & missing work.
- 2. An indication as to when the grades were last updated.
- 3. A link to email teachers.
- 4. A calendar which teachers may use to list assignments and links to assignments to be downloaded.
- 5. A summary of assessments.
- 6. Downloadable version of student handbook.

Grade Requirements: (Credits) Class of 2021, 2022, 2023 - Continued

Progress Reports: The staff of Washington High School feels it is important to keep open lines of communication with parents regarding student grades. In addition to the quarter report cards and the semester report cards, Progress Reports may indicate a possible failure at the quarter or the semester, or may indicate a low but passing grade, or may indicate exceptionally good progress in class. Students and parents should be fully aware that it is entirely possible to receive a failing grade even though no progress report was sent.

Progress reports are made out periodically 3-4 weeks before each grading period and may be carried home by students.

Retaking a Failed Class: The transcript of a student who retakes and passes a previously failed class will include the "NC" grade as well as the new passing grade. Only the new passing grade will be calculated into the cumulative GPA.

Retaking a Passed Class: A student may choose to retake a class that was passed once before. Both grades will be included in the student's transcript and the second class will be counted as a credit attempted, but not as a credit earned.

Transfer Student Grades: When a student transfers in after the first twelve days of a semester, the counseling center will distribute that student's withdrawal grades to the new teachers as soon as they are available from the previous school. Students who transfer in with a letter grade and no percentage will be assigned a percentage for the work the student missed in the class prior to enrolling. Percentages will be assigned as follows for withdrawal grades with no percentage:

NC= 50%, D = 65%, C = 75%, B = 85% A = 95%

AP COURSES/TESTING AP testing is required in all AP courses

1. AP Testing costs provided by the school district.

Students not taking the AP test

- 1. Students can take an AP class 1st semester only and get credit without taking the AP test.
- 2. Dropping an AP course after the beginning of 1st or 2nd semester follows current school policy: students can withdraw before 12 days without a withdrawal grade showing on the transcript; after 12 days, students will receive a "W" (withdraw).

Laptop Check-Out and Technology Support

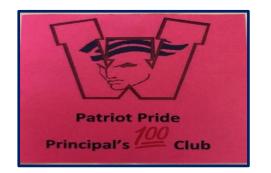
Contact Kamesha Herd at (253) 298-4750 or by email at <u>kherd@fpschools.org</u> for:

- Login Password Reset
- New Student Device/Charger Checkout
- Connectivity (or battery/power) Troubleshooting Laptop Update (or exchange device)
- Home Internet Connection Need Hotspot Request/Fulfillment/Checkout
- Withdrawn Students Device Returns
- Loaner Laptop for students who left theirs at home

For all other tech issues, call the IT Help Desk at 253.298.4647.

Positive School Culture

Tickets are passed out by staff to students demonstrating Washington High School **P.R.I.D.E**. consistently! If you get a ticket, bring it to the office for a prize. Your name will be added to the big board. At the end of each month, we will draw names for even bigger prizes!







Restorative Justice Center

In this course, students will staff the Restorative Center. In addition to deepening their learning of Restorative Practices, students will serve in campus leadership roles proactively facilitating community building activities, peer mentoring and coaching, and responsive restorative circles and conferences with their peers and staff on campus. Students will integrate elements of social justice and transformation to support our campus and community.

School to Parent Communications: Stay Connected

We encourage parents and students to take advantage of the many communication methods available to learn about upcoming events.

- Peachjar
- Social Media
- Translation Options
- Website
- Newsletter (posted on website and emailed to families)
- Skyward Family Access
- School Messenger (automated phone calls/emails)
- TeacherEase (Get information from website or direct to website)

Note: If you need to update or add your email to your Skyward account so that you can access TeacherEase, or if you need to update your primary telephone number to receive autodialer messages, etc., please email our registrar, Bonnie Wiklund, at <u>bwiklund@fpschools.org</u> with the following information: your name, the information you wish to update, the names of all your students who attend WHS, and each of their birthdates. Please include a phone number where you can be reached as well, in case Ms. Wiklund has questions or needs additional information.

Staff Contact Information

Name	Position	Email		
Abbott Victoria	CTE/Art Teacher	vabbott@fpschools.org		
Alvarez Jr. Rene	English Teacher	ralvarez@fpschools.org		
Babler Alyson	English Teacher	ababler@fpschools.org		
Bond Jennifer	CTE/Business Mgmt. Techer	Jbond@fpschools.org		
Booth Heath	Social Studies Teacher	hbooth@fpschools.org		
Boyes Spencer	Social Studies Teacher	sboyes@fpschools.org		
Broadwell Nicole	PE Teacher	nbroadwell@fpschools.org		
Brownlee Nicholas	SPED Teacher	nbrownlee@fpschools.org		
Bruinsma Casey	Math Teacher	cbruinsma@fpschools.org		
Budrevich-Ryan Kevin	English Teacher	Kbudrevich@fpschools.org		
Caseman Christopher	CTE/Science	ccaseman@fpschools.org		
Coburn-Paredes Violeta	World Languages Teacher	vcoburnparedes@fpschools.org		
Cook Kyanne	English Teacher	kcook@fpschools.org		
Culp Allen	CTE/Science	aculp@fpschools.org		
Ferguson Joseph	Band Instructor	jferguson@fpschools.org		
Folitau Isaac	CTE/American Sign Language Teacher	Ifolitau@fpschools.org		
Fong Jerry	CTE/Business Teacher	jfong@fpschools.org		
Gibson, Aaron	Eco Design Teacher	agibson@fpschools.org		
Gonzalez Meghan	English Teacher	mgonzalez@fpschools.org		
Greek Heather	Science Teacher	hgreek@fpschools.org		
Heckard Jennifer	Social Studies Teacher	jheckard@fpschools.org		
Herd Kamesha	Media/Librarian Technician	kherd@fpschools.org		
Hertlein Lacey	SPED Teacher	lhertlein@fpschools.org		
Hills Jill	Choir Teacher	jhills@fpschools.org		
Howe Michelle	Support Center Teacher	mhowe@fpschools.org		
Hunt Owen	Math Teacher	ohunt@fpschools.org		
Iverson Brenna	English/Drama Teacher	biverson@fpschools.org		
Jones Patrick	Support Center Teacher	pjones@fpschools.org		
Las Dulce Chance	English Teacher	clasdulce@fpschools.org		
Lee, Christy	English Teacher	Chlee@fpschools.org		
Leon Jacob	English Teacher	jaleon@fpschools.org		
Luebke Josh	Math Teacher	joluebke@fpschools.org		
Marton Karrie	Health Teacher	kmarton@fpschools.org		
Mead Steve	Math Teacher	smead@fpschools.org		
Nguyen Vinh	Science Teacher	vnguyen@fpschools.org		
Ortiz Eduardo	Counselor for students w/last names H-O	eortiz@fpschools.org		
Plutko Annie	Counselor/Grad Coach/Running Start	aplutko@fpschools.org		
Presswood Maria	Math Teacher	mpresswood@fpschools.org		
Riggle Brian	JROTC Techer	briggle@fpschools.org		
Robinson Jacob	SPED Teacher	jrobinson@fpschools.org		

Name	Position	Email
Rodriguez, Julia	World Languages Teacher	jrodriguez@fpschools.org
Rodriguez, Victor	PE Teacher	Jrodriguez@fpschools.org
Romberg Andrew	Science Teacher	aromberg@fpschools.org
Sexton Amy	Support Center Teacher	asexton@fpschools.org
Sherry Scott	Social Studies Teacher	ssherry@fpschools.org
Skolrud Carlo	CTE/Art Teacher	cskolrud@fpschools.org
Speckert Kathryn	SPED Teacher	kspeckert@fpschools.org
Spitzer-Olson Pam	Social Studies Teacher	pspitzer@fpschools.org
Stakhovich Konstantin	Math Teacher	kstakhovich@fpschools.org
Stanczyk Eric	Social Studies Teacher	estanczyk@fpschools.org
Summers-Smith Matthew	Counselor for students w/last names P-Z	msummersmith@fpschools.org
Tumbusch Chris	CTE/Broadcasting Teacher	ctumbusch@fpschools.org
Van Gundy Alyssa	Mathe Invention Specialist	avangundy@fpschools.org
Von Rueden Lisa	SPED Teacher	evonrueden@fpschools.org
Von Rueden Mike	Social Studies Teacher	mvon_rueden@fpschools.org
Ward Wayne	CTE/Engineering Teacher	wward@fpschools.org
Waterbly Kimberly	Science Teacher	kwaterbly@fpschools.org
Wedde Sienna	World Languages Teacher	swedde@fpschools.org
Williams Amy	Math Techer	awilliams@fpschools.org
Williamson Adam	Dean of Students	Awilliamson@fpschools.org
Wilson Nicole	ELA Intervention Specialist	nwilson@fpschools.org
Wright Rejie	English Teacher	rwright@fpschools.org
Zapanta Jamie	Counselor for students w/last names A-G	jzapanta@fpschools.org

Visitors on Campus

- The Main Office and Counseling Center hours are 7:00 AM to 2:30 PM, Monday-Friday.
- Please schedule an appointment with the main office prior to coming into the building, by calling 253-298-4700.
- Only 1 family (max 5 at a time) can enter the counseling center or the main office at a time.
- We will check visitor health (ask if you have a cough, shortness of breath, fever, chills, muscle pain, headache, sore throat, or loss of taste or smell).
- All visitors and students must wear a mask on campus.
- Children under 2 should not wear face coverings.
- Children 2-4 are encouraged to wear face coverings with adult supervision.
- Restrooms are closed to visitors.
- For closure information, please see the 2021-22 Academic Calendar.